

**MAINTENANCE WORKER III –
FLOOR COVERING MECHANIC**

DEFINITION

Under direction of the Maintenance Supervisor, performs floor covering work and the construction, maintenance, and repair of school buildings throughout the district, assists other maintenance personnel. Also performs semi-skillsanding, ~~flooring~~

- prepare, measure, trim, glue, and install floor coverings, baseboards and associated accessories
- may install nonslip or other appropriate materials on ramps and decking
- arrange for required disconnections and removal of heavy items
- load, unload, and carry floor covering materials and equipment
- create patterns as necessary or match existing patterns and colors, maintaining matching lines
- coordinate work schedules with site administrators, maintenance personnel, district personnel, vendors and/or contractors
- order all flooring materials, carpet remnants, tools, nail strips, and glue
- maintain inventory of flooring materials
- use power and hand tools appropriate to the trade
- coordinates and directs the work of other maintenance personnel
- drives a service vehicle to and from work sites
- perform related duties as assigned

QUALIFICATIONS

Knowledge of

Ability to: Skillfully perform flooring and general maintenance, and repair tasks at the skilled journeyman level in maintenance areas; plan, organize, and lay out construction, maintenance and repair functions; accurately use hand tools common to the trade such as various trowels, knives, heat-welding kit, hammers, drills, sanders and special tools for carpet installation. Prepare floors for a variety of underlayment materials.

Perform mathematical computations to determine dimensions and quantities estimate labor and material costs; as well as read and interpret work from diagrams, blueprints, shop drawing sketches and schematics; maintain records or reports and prepare complete and concise reports; understand and carry out oral and written directions; establish and maintain cooperative

